

The Town of Signal Mountain has an opening for the position of:

### **Captain/Training Officer**

The responsibilities of the Captain/Training Officer will be, but not limited to the following:

Ensure that all fire personnel have met their training requirements for OSHA, NFPA, ISO, Tennessee Department of Emergency Medical Services, Tennessee Commission on Fire Fighting, Tennessee Association of Rescue Squads, American Heart Association, Hamilton County Emergency Medical Services, Signal Mountain Fire Department, and any other standards or classes required or mandated by local, state, and federal government. Also, to keep current records so all personnel maintain current and future certifications.

The Captain/Training Officer has authority over all subordinate personnel when dealing with training issues, i.e., setting training schedules, conducting training, developing daily station school for each month, developing the yearly In-Service Training Program, ensuring personnel follow procedures to maintain their certifications, etc. The Training Officer when not dealing with training issues will fall under the normal chain of command at this time.

The Captain/Training Officer candidate will need to meet all of the criteria listed in the Position Description for Captain/Training Officer as described for the Town of Signal Mountain. Minimum Qualifications are listed in the Position Description.

Applications will be accepted between the hours of 8:00 and 4:30, Monday through Friday at Signal Mountain Town Hall, 1111 Ridgeway Ave., Signal Mountain, TN 37377. The position will be open until filled. The Town of Signal Mountain is an equal opportunity employer and a drug-free workplace.

**Please include a resume` and cover letter.**