

Employment Opportunities

Part time position available at Mountain Arts Center - Administrative Assistant to Director. Mon - Fri-9:00am - 2:00 pm. Creative thinking skills, oral and written communication skills, organizational and interpersonal skills, thorough and precise attention to detail needed. Knowledge in MSWord, MSPublisher, MSAccess helpful. Applications available at MACC or Signal Mountain Town Hall and accepted through Friday, September 19, 2008 at 4:30 p.m. An Equal Opportunity Employer.