

*****MAY 25, 2002*****

The Town Council of the Town of Signal Mountain held a special meeting on Saturday, May 25, 2002, at 8:00 a.m. in the Guild Room. Those present were:

Mayor James H. Althaus
Vice-Mayor Robert Steel, Jr.
Councilmember Rachel Bryant
Councilmember Stephen Ruffin
Councilmember William C. Steele, Jr.

Also present were: Town Manager Hershel Dick
 Town Recorder Diana Campbell
 Town Attorney Phil Noblett

The Mayor called the meeting to order.

The first item before the Council was "A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE RENOVATION OF THE SIGNAL MOUNTAIN TOWN HALL TO EASTMAN CONSTRUCTION BASED ON THEIR LOW BID IN THE AMOUNT OF SEVENTY-NINE THOUSAND FOUR HUNDRED TWENTY DOLLARS (\$79,420.00) AND AUTHORIZING THE TOWN MANAGER TO EXECUTE ANY NECESSARY DOCUMENTS TO COMPLETE RENOVATIONS TO THE SIGNAL MOUNTAIN TOWN HALL". After a brief discussion, Councilmember Steele made a motion to approve the resolution. Vice-Mayor Steel seconded the motion and it passed unanimously.

The second resolution before the Council was "A RESOLUTION AUTHORIZING THE TOWN MANAGER TO ACCEPT THE UNIT PRICE BID OF VULCAN MATERIALS AS THE LOWEST AND BEST BID FOR CRUSHED STONE AGGREGATE TO BE USED ON VARIOUS PUBLIC WORKS PROJECTS AND TO ENTER INTO A CONTRACT WITH VULCAN MATERIALS DURING THE PERIOD FROM MAY 25, 2002, THROUGH MAY 31, 2003, FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED FORTY-NINE THOUSAND, ONE HUNDRED EIGHTY-FIVE (\$149,185) DOLLARS". Councilmember Steele made a motion to approve the resolution. Vice-Mayor Steel seconded the motion and it passed unanimously.

Next the Council had a client/attorney with Town Attorney Phil Noblett regarding the Tabb LLC lawsuit. The Council agreed to have another meeting to discuss this subject.

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The Mayor explained the budgeting process that had already occurred and the steps that would be needed to complete the process.

The first Department Head was Diana Campbell. She discussed with the Council the revenue projection, the Finance Administration Department and Judicial Department expenditures. It was pointed out to the Council that the line item for Revenue-Grants from the County and Expenditure-Other Grants and Donations should be increased by \$200,000 to cover the grant for Nolan Park that may not be received and disbursed until the budget year 2003. In addition, the amount listed of \$15,000 should be reduced by \$10,000 for the Town's payment for the maintenance on Nolan Park since that amount is included in the Recreation-Ballfields budget items. Diana Campbell explained the other \$5,000 was the amount received from the County as their part of the maintenance and passed through to Mountain Recreation.

The next Department Head was Bill Wagner. The Council discussed with him the revenue from building permits and the expenditures for the Building Inspection Department. The Council added an additional \$22,000 that should have been included in the proposed budget figures for a new vehicle. They also included an additional \$1,000 to cover part-time wages for a fill-in when Mr. Wagner would be on vacation. Then the Council discussed the revenue and expenditures from the Recycling Department. They made no changes to the proposals.

The next Department Head scheduled was Larry Eddings. Due to a medical emergency at his home, he had to leave before talking to the Council. The Council reviewed the Police and Fire Department with the Town Manager filling in for Larry Eddings. Hershel Dick informed the Council regarding the \$16,201 match money for a grant included in the Fire Department budget figures and explained the equipment to be purchased if the grant was awarded. The Council asked that the part-time salaries for the Fire Department be checked. No changes were made to the proposed budget.

The next Department Head was Connie Pierce. The Council reviewed the revenue and expenditure budget items for the Library and made no changes.

Next the Council met with Karen Shropshire and Glenn Showalter for the MACC budget. The Council discussed the budget revenue and expenditures for MACC and inquired regarding the grants that may be received. Karen explained that the exterior painting and renovation of the ladies restroom would not be done if the grants were not received. The Council did not make any changes.

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Next the Council met with William Sanders, Public Utilities Director. They discussed the Water Department budget. It was noted that \$325,000 needed to be added for a water tank to the 2003 budget. The amount was in the 2002 budget but the work on the tank would not be done until the budget year 2003. The amount of \$325,000 would also need to be added to the revenue from Fund Balance item in the revenue. The Council discussed the Sewer Department budget and made no changes. Then the Council discussed with William the Recreation Maintenance Department budget. It was explained to the Council that Scott Cook, the Recreation Department Head, handles all recreation except parks and recreation maintenance, which was the responsibility of William Sanders. No changes were made to the Recreation Maintenance budget.

Art Parry, Public Works Director and Town Engineer, met with the Council. They discussed the Street Department budgets, which included the Street Administration, the Street Maintenance and Cleaning, and the Street Shop. There were no changes to these budgets. Next the State Street Aid budget was discussed. It was noted that \$350,000 for paving needed to be added to the budget for 2003 for paving. The amount was in the budget for the year 2002, but the paving would not be done until after the next budget year began. The \$350,000 would also be added to the revenue as an increase in the revenue from Fund Balance item. The Council and Mr. Parry discussed the Sanitation Department budget with no changes made. The Council then discussed the Stormwater Utility budget and made no changes.

The last Department Head to meet with the Council was Scott Cook, Head of the Recreation Department. The Council discussed with the Department Head the recreation revenue and the expenditures for the various sub-departments. The Council agreed to add \$1,000 to the Pool budget to cover any miscellaneous emergencies that might happen. It was pointed out that the budget item for Ballfields-Capital Outlay Nolan Park needed to be reduced by \$5,000 because that amount was included in the Finance Administration budget as a Donation to Other. The Council reduced the Gym Part-Time Salaries from \$19,308 to \$13,500.

The meeting was adjourned.



James H. Althaus, Mayor



Diana Campbell, Town Recorder

John Houstrup, 509 Brady Point Road
Doris Ankar, 825 Cherokee Lane

RESOLUTION NO. 2002-16

A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE RENOVATION OF THE SIGNAL MOUNTAIN TOWN HALL TO EASTMAN CONSTRUCTION BASED ON THEIR LOW BID IN THE AMOUNT OF SEVENTY-NINE THOUSAND FOUR HUNDRED TWENTY DOLLARS (\$79,420.00) AND AUTHORIZING THE TOWN MANAGER TO EXECUTE ANY NECESSARY DOCUMENTS TO COMPLETE RENOVATIONS TO THE SIGNAL MOUNTAIN TOWN HALL.

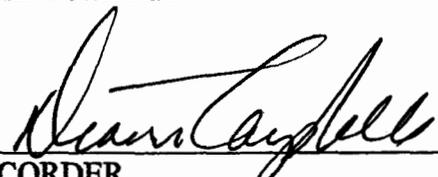
WHEREAS, Bid tabulation sheets have been received by Caughman & Caughman Architects, Inc. for renovations to the Signal Mountain Town Hall; and

WHEREAS, Caughman & Caughman Architects, Inc. have reviewed all bids and recommended that the bid of Eastman Construction be accepted as the lowest and best bid;

NOW, THEREFORE,

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SIGNAL MOUNTAIN, TENNESSEE, That there be and is hereby authorized the award of the contract for the renovation of the Signal Mountain Town Hall to Eastman Construction for their low bid in the amount of \$79,420.00, and that the Town Manager is authorized to execute any necessary documents to complete renovations to the Signal Mountain Town Hall.


MAYOR


RECORDER

5-25-02
DATE

5-25-02
DATE

PAN/pm

RESOLUTION NO. 2002-17

A RESOLUTION AUTHORIZING THE TOWN MANAGER TO ACCEPT THE UNIT PRICE BID OF VULCAN MATERIALS AS THE LOWEST AND BEST BID FOR CRUSHED STONE AGGREGATE TO BE USED ON VARIOUS PUBLIC WORKS PROJECTS AND TO ENTER INTO A CONTRACT WITH VULCAN MATERIALS DURING THE PERIOD FROM MAY 25, 2002 THROUGH MAY 31, 2003 FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED FORTY-NINE THOUSAND, ONE HUNDRED EIGHTY-FIVE (\$149,185) DOLLARS

WHEREAS, Five bid proposals were received by the Town of Signal Mountain for Crushed Stone Aggregate on May 22, 2002; and

WHEREAS, the Town Engineer has determined that the bid proposal of Vulcan Materials is the lowest and best of the five bid proposals received and recommends that this proposal be adopted by the Town of Signal Mountain;

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Signal Mountain, Tennessee, that the Town Manager is authorized to accept the unit price bid proposal of Vulcan Materials for crushed stone aggregate to be used on various public works projects during the period of May 25, 2002 to May 31, 2003 and is authorized to enter into a contract with Vulcan Materials for crushed stone aggregate in an amount not to exceed One Hundred Forty-Nine Thousand, One Hundred Eighty-Five (\$149,185.00) Dollars


MAYOR

5-25-02
DATE


RECORDER

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