

*****February 13, 2007*****

The Town Council of the Town of Signal Mountain held a Special Meeting on Tuesday, February 13, 2007, at 9:00 a.m. in the Town Hall. Those present were:

Mayor Paul Hendricks
 Vice-Mayor Hershel Dick
 Councilmember Annette Allen
 Councilmember Bill Lusk
 Councilmember Susan Robertson

Also present were:

Town Manager Diana Campbell
 Town Attorney Phillip Noblett
 Town Recorder Sherry Morrison
 Public Works Director Loretta Hopper
 Building Inspector Chuck Gearhiser
 Police Chief Boyd Veal
 Rachael Peterson

The Council discussed the resolution awarding a contract for engineering of sidewalks in the Town that had been tabled from the meeting on February 12, 2007. Public Works Director Loretta Hopper gave the Council copies of the proposals from Horvath Engineering, Cawthorne Engineering and MAP Engineering. Mr. Noblett noted the liability of engineers was up to four years after a project was completed. He suggested the engineers needed a minimum of \$200,000 liability coverage since that was the amount of the project in the grant contract. It was decided that Loretta Hopper would write each of the engineering firms and request more specific information for on-site inspections and liability coverage. Mayor Hendricks said the Council would make a decision at the next special workshop which was February 20, 2007.

The Councilmembers discussed some additional names received from citizens wishing to be on a Town board, committee, or commission. The Council discussed appointments that might be made at the next meeting. They also discussed amending the Town's municipal code to add language for the establishment, appointment of members, function or purpose etc for each board or committee. They wanted to have every board, committee and commission listed in Title 2 of the code and have some consistency in terms etc. It was decided that Phil Noblett would work on the ordinances and code amendments.

The Council heard from Chuck Gearhiser, Building Inspector and Code Enforcement Officer on several boards for which he serves at the staff support.

The Council members discussed the Stormwater Committee. Ms. Campbell suggested the Stormwater operation be revised as a utility or department instead of a committee. Mr. Noblett said he would research the State law. Vice-Mayor Dick moved that Jeff

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Duncan be appointed to the Stormwater Committee. The motion was seconded by Councilmember Lusk and passed unanimously.

During a discussion of the Design Review Commission Councilmember Lusk moved that Jason Medeiros be appointed to the DRC. The motion was seconded by Councilmember Allen and passed unanimously.

The Council then discussed the Personnel Committee. Vice-Mayor Dick recommended a Town employee and a Council member sit on the Committee. He suggested Councilmember Lusk be appointed. The Mayor said the Personnel Committee should be an advisory committee, appointed by the Council, to advise the Council on personnel issues. Attorney Noblett noted that the Personnel Committee was not identified in the Code. It was decided that Mr. Noblett should prepare an ordinance for the Personnel Committee. Vice-Mayor Dick suggested increasing the Personnel Committee to seven including five citizens, one Council member and one employee representative. The Council discussed names of employees who would be good to serve on the Personnel Committee. The consensus of the Council for the Personnel Committee was Councilmember Bill Lusk, Teresa Hon, Frank Preston, Robbi Henderson, Tom Heys, Bob Steele and an employee yet to be determined.

The MACC was discussed at this time. The Mayor talked about the MACC becoming more profitable and self-sustaining. The Council talked about increasing the board to seven members and appointing someone from the Playhouse and from the Friends of the MACC to serve on the MACC Board. Mayor Hendricks stated the MACC Board as with all boards and committees should act in an advisory capacity to the Council. Attorney Phil Noblett was asked to prepare an ordinance to identify the MACC Board and its function. The Council discussed appointing Clare Parker and Karen Spencer who were interested in serving on this Board.

The Council discussed the Citizens Advisory Committee that was identified in the code and included fifteen members. It was noted that it has not been used for many years. The Mayor talked about making the Communication Committee a subcommittee of the Citizens Advisory Committee. The Council discussed having subcommittees for various purposes. The Council talked about Cathy Barker, Mary Hutson, John Hawkins, Scott Snider, and Joe Dumas for possible members for the Communication Subcommittee with Councilmember Susan Robertson being the Council representative and a non-voting member. The Council discussed having a subcommittee to review the Mountain Vision plan. The names that were mentioned were Courtney Hoss, Margaret Trimpey, Claire Griesinger, Ruzha Cleaveland, and David Reed with Mayor Hendricks being the Council representative as a non-voting member.

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The Recreation Advisory Committee was discussed. It was noted that Martha Swasey has applied to be on the Recreation Advisory Committee but the consensus was that members needed to be independent of any recreational activity or league. The Mayor said he would talk with Frank Chandler about being on the Recreation Advisory Board.

The Council briefly discussed the Historical Committee but the Council decided it was not ready to make any appointments to the committee .

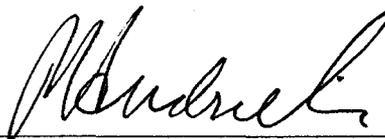
Ms. Campbell read the list of Councilmembers that would work with each board, committee, and commission. They were:

- Board of Adjustments & Appeals for Mechanical Codes – Vice-Mayor Dick
- Condemnation Board – Vice-Mayor Dick
- Design Review Commission – Councilmember Lusk
- Mountain Vision – Mayor Hendricks
- Health, Educational and Housing Facility Board – Mayor Hendricks
- Library Board – Councilmember Allen
- Mountain Arts Community Center – Mayor Hendricks
- Parks Board – Councilmember Allen
- Recreation Advisory Board – Mayor Hendricks
- Board of Zoning Appeals – Vice-Mayor Dick
- Personnel Committee – Councilmember Lusk
- Historical Committee – Councilmember Robertson
- Communications Committee – Councilmember Robertson
- Planning Commission – Mayor Hendricks and Councilmember Allen

It was noted that Council members would be non-voting members except for the Personnel Committee and the Planning Commission.

Letters would be written to those who would be appointed to the Boards, Commissions, and Committees to let them know they were appointed and who their Council representative will be. Letters would also be written to those appointed at the February 12th meeting.

There being no further business, the meeting was adjourned.



Dr. Paul Hendricks, Mayor



Recorder