

\*\*\*\*\*August 1, 2011\*\*\*\*\*

The Signal Mountain Town Council held a special agenda meeting on Monday, August 1, 2011 at 10:00 a.m. in the Town Hall. Those present were:

Mayor Bill Lusk  
Vice Mayor Susan Robertson  
Councilmember Annette Allen  
Councilmember Dick Gee

Others present were:           Town Manager Honna Rogers  
  Town Recorder Mark Johnson  
  Others (as noted)

Three new employees were introduced – Firefighter Joseph St. Clair, MACC employee Andrew Guinn, and Library employee John Atkinson.

MACC Director Barbara Storm and Sandra McCrea, MACC Board Chairperson, gave an update on the MACC visioning process and presented a draft of the MACC Strategic Plan. Ms. McCrea reviewed the planning process and noted items of interest discussed at the meeting. Five goals were identified: defined roles of governance for supporting agencies, repair and upgrades to the facility, development of a business plan, a marketing plan, and achieving compliance with codes. Also discussed were the effects on the MACC of population and demographics, significant capital and maintenance costs, etc. She thanked the Council for its support.

The Council discussed the interrelationship of the MACC Foundation and Town and the Foundation's legal status. They also discussed revenues and expenses of the MACC. The Council agreed to approve the goals of the Strategic Plan via resolution at the August 8<sup>th</sup> meeting. A memorandum of understanding regarding MACC Foundation activity as it relates to the Town and MACC will be discussed at a future meeting.

Ms. Rogers presented a draft of water department policies to be provided to customers. The Council discussed late notices and related fees, irrigation system cutoff fees, rental property owner/Town agreements, billing adjustments for leaks, etc. The Council agreed to discuss an updated draft at the next agenda session.

Chuck Martin, newly hired Building Inspector and Stormwater Technician, was introduced. He recommended that the Town repair the Town Hall siding instead of completely replacing it.

Sherry Morrison, Taxes and Accounts Payable Clerk, was presented the "Employee of the Quarter" award. Ms. Rogers read two nominations from Town staff recommending Ms. Morrison.

The August 8<sup>th</sup> regular meeting agenda was discussed as follows:

- An appointment to the BZA.
- A resolution approving the TML safety grant.
- Approval of an amendment to the water study contract with Arcadis Engineering.
- A resolution approving the MACC Strategic Plan.

Ms. Rogers updated the Council regarding Town check signing procedures, explaining that, per auditor suggestion, those signing checks must now initial subject invoices as proof of review.

Ms. Rogers noted that Frank Powell has offered to build a sign for SMHS state champion sports teams and place it in front of his business or at the front of the mountain, depending on right-of-way restrictions. Ms. Rogers explained that this project would require a variance and the Council discussed acceptable sign size. Ms. Rogers agreed to provide updates as the project progresses.

Ms. Rogers informed the Council that the Personnel Committee would soon be discussing random drug testing. She said that this is not currently done nor is it budgeted.

Councilmember Allen opened a discussion on street criteria. She explained that, as part of subdivision regulation discussion, the Planning Commission wishes to develop a standard for narrower street width. How could a developer be given approval to build narrower streets before the new regulations are passed? The Council discussed means to address this issue. Ms. Rogers agreed to research the legal requirement further.

Ms. Rogers informed the Council that Poppy's Barbecue would soon be making a request to the Planning Commission to set up a mobile kitchen beside Pruetts Grocery.

Ms. Rogers informed the Council that the American Cancer Society has requested Council member/celebrity waiters for a benefit dinner on August 25<sup>th</sup>.

Ms. Rogers mentioned that the Town is in the process of seeking a new SRO.

With no further business, the meeting was adjourned.



Bill Lusk, Mayor



Recorder