

The Town of Signal Mountain is accepting applications for the position of
Light Equipment Operator.

The starting pay is \$11.40/hour. A CDL license is required. A physical and drug screen are required. Applications may be obtained and will be accepted between the hours of 8:00 am and 4:30 pm, Monday through Friday, at Town Hall, 1111 Ridgeway Avenue, Signal Mountain TN 37377. Please call 423-886-2177 or 423-886-6367 for more information. Application deadline is **January 31, 2012**. The Town of Signal Mountain is an equal opportunity employer and a drug-free workplace.

**Town of Signal Mountain
Position Description**

**Title: Light-Equipment Operator
Division/Department: Public Works**

Purpose:

Employee is responsible for operating a variety of construction equipment in general utility and construction maintenance. This position is under the supervision of the Street and Sanitation Supervisor for Garbage Collection and the Street Foreman.

Essential Functions of the Job:

Essential functions are fundamental job duties. They do not include marginal tasks, which are also performed but are not incidental to the primary functions. The omissions of specific statements of duties do not exclude them from the position if the work is similar, related or a logical assignment to the position, nor does every position allocated to the job necessarily perform every duty listed.

Inspect and maintain hand tools and equipment; inform supervisor of need for repair or replacement.

Clean drains; dig ditches; replace culverts; build or repair spillways, catch basins, headwalls, and grates; operate street cleaner with sweeper.

Repair major street damage: crack sealing, core drilling or saw cutting, remove asphalt and repair with asphalt spreader.

Salt and plow streets; mow rights-of-way; haul brush; pick up leaves.

Maintain street signs, street reflectors, and striping.

Remove debris from street rights-of-way and other town properties.

Work as a construction crew in road repair; direct traffic around construction sites.

Perform duties of Street Worker/Laborer as needed; other duties as assigned.

Required Knowledge, Skills and Abilities:

Knowledge of departmental functions, rules, regulations and procedures.

Knowledge of the use and routine care of tools, equipment and materials used in general maintenance and construction work.

Knowledge of safety standards and maintenance of construction equipment and vehicles.

Knowledge of occupational hazards and safety precautions.

Knowledge of state and local traffic regulations.

PUBLIC WORKS LIGHT-EQUIPMENT OPERATOR

Equipment:

Pickup truck, loader, backhoe, asphalt machine and roller, and other construction equipment, such as jackhammer, saws, rakes, shovels, etc.

Educational Requirements:

High school diploma or equivalent.

Experience Required:

More than one year and valid CDL.

Problem Solving Requirements:

Solve problems in situations where most problems have occurred before and solutions are familiar.

Writing Skills Required:

No writing required.

Speaking/Presentation Skills Required:

Answer questions with a brief response or provide standard information to citizens, visitors, callers, supervisors, or other employees.

Job Related Communication:

Within the department - daily
With employees in other departments – daily
With employees in other organizations - monthly
With the public – daily

Planning and Scheduling:

None – all activities are established by others.

Difficulty of Work:

Work involves a variety of routine tasks performed in accordance with established and prescribed procedures.

Assignment of Work:

Close supervision with frequent checks.

Effects of Work Errors:

Errors are readily detected in normal course of work by standard check resulting in some difficulty in loss of time to correct.

Working Conditions:

On average 20% is standing, 30% walking, and 50% sitting. Approximately 60 lbs. or more may be required lifting.
Lifting frequency – frequent
Bending – very frequent
Pushing and/or pulling loads - some
Reaching over head - some
Kneeling - frequent

PUBLIC WORKS LIGHT-EQUIPMENT OPERATOR

Crawling - some

Climbing ladders - some

Mental/Visual Effort:

Typing/CRT - none

Attention to detail - frequent

Monitoring equipment – very frequent

Detailed inspection - frequent

Transcription/proofreading - none

Adverse Conditions:

Exposure to temperature extremes – very frequent

Dangerous equipment – very frequent

Chemicals - some

Noise – very frequent

Physical effort/risk – frequent

Rev. 12/17/10