

RESOLUTION NO. R2012-12

A RESOLUTION AUTHORIZING THE TOWN MANAGER TO ADOPT AMENDMENTS FOR THE USE AND OPERATION OF MOTOR VEHICLES ASSIGNED TO EMPLOYEES WITHIN THE SIGNAL MOUNTAIN POLICE DEPARTMENT.

WHEREAS, the Town Council of the Town of Signal Mountain, Tennessee is authorized to adopt personnel rules for employees within the Town pursuant to Article VIII, Section 3 of the Town Charter; and

WHEREAS, the Town Manager has recommended the amendments of certain personnel rules for Town employees regarding the use of motor vehicles;

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Signal Mountain, Tennessee that the Town Manager is authorized to amend the policy for the use and operation of motor vehicles assigned to employees within the Signal Mountain Police Department. A copy of the 2012 amendments to the Policy for the use and operation of motor vehicles assigned to employees of the Signal Mountain Police Department is attached to this Resolution.


MAYOR


RECORDER

2/13/12
DATE

2/13/12
DATE

Section 2 ASSIGNMENT

A. Individual assignment of vehicles

1. Vehicles will be assigned in a manner, which will insure maximum utilization toward the achievement of the Police Department goals. If departmental fleet needs dictate, the Chief of Police, without need of further authorization, may temporarily suspend take-home privileges for specific officers to meet the operational needs of the police department.
2. Vehicles will be assigned to individuals for full time retention and use only on approval of the Police Chief. Assignments are subject to availability of vehicles, longevity/seniority and proximity of place of residence to the Town limits.
3. Officers become eligible for an assigned vehicle, subject to availability, upon employment by the police department. Officers become eligible for take-home status after satisfactory completion of the department's field training program.
4. Only officers living within 15 road miles of the Town limits of Signal Mountain will be allowed to drive police vehicles home with no expense to the officer. Officers living between 16 and 25 miles from the Town limits may opt to pay a monthly mileage fee for the additional mileage. The fee will be calculated, set and paid monthly regardless of additional leave time (vacation/sick leave) or additional days worked.

Example: 10 additional miles round trip

$$10 \times .30 = \$3.00$$

$$\$3.00 \times 21 \text{ (average work days per month)} =$$

\$63.00 monthly fee

All other officers will park the vehicles at police department headquarters.



2/13/12

PASSED BY UNANIMOUS VOTE
MOTION - CUSK
2ND - ALLEN



2/13/12
Recorder