

RESOLUTION NO.: 2017-13

A RESOLUTION AMENDING SECTION VIII (B) (3) OF THE TOWN OF SIGNAL MOUNTAIN PERSONNEL POLICY, RELATING TO ACCUMULATED VACATION LEAVE.

WHEREAS, on February 26, 2008, the Town Council of the Town of Signal Mountain adopted a Personnel Policy; and,

WHEREAS, circumstances have transpired which led to the evaluation of the existing policies regarding accumulated vacation leave; and,

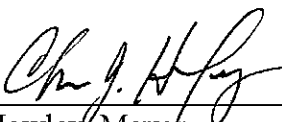
WHEREAS, the Town Manager has referred potential revisions to the Personnel Policy to the Town's Personnel Committee for review and comments; and,

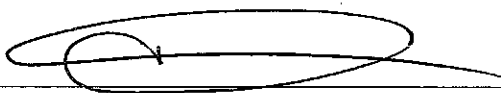
WHEREAS, the Town Manager recommends that the Town Council adopt such Personnel Policy revisions as approved by the Personnel Committee.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Signal Mountain, Tennessee that the Town of Signal Mountain Personnel Policy is hereby amended by deleting Section VIII (B) (3) in its entirety and replacing said section with the following language;

3. Vacation time is computed on a calendar year basis with any partial first year prorated. Employees are encouraged to take their earned vacation each year; however, vacation credit may be accumulated and carried over to the next year. No more than once per calendar year, qualified employees may choose to exercise option (a) or option (b) below.
 - a. Employees with more than 240 hours of accumulated vacation (336 for firefighters) may request pay for all hours in excess of that number.
 - b. Employees with a minimum of 240 hours of accrued sick leave (336 for firefighters) may request pay for all or a portion of accrued vacation leave in excess of 80 hours (112 for firefighters).

All accrued vacation leave in excess of 240 hours (336 for firefighters), unless previously grandfathered, will be converted to sick leave at the end of each calendar year.


Chris J. Howley, Mayor


Recorder

3-13-17
Date

3-13-17
Date